



SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS
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Rex Richardson, Long Beach

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David Pollock, Moorpark

Transportation
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REMOTE PARTICIPATION ONLY

EXECUTIVE/ ADMINISTRATION COMMITTEE

Remote Participation Only

Wednesday, February 3, 2021

3:00 p.m. – 4:00 p.m.

To Participate on Your Computer:

<https://scag.zoom.us/j/889726747>

To Participate by Phone:

Call-in Number: 1-669-900-6833

Meeting ID: 889 726 747

***Please see next page for detailed
instructions on how to participate in the meeting.***

PUBLIC ADVISORY

Given recent public health directives limiting public gatherings due to the threat of COVID-19 and in compliance with the Governor's recent Executive Order N-29-20, the meeting will be held telephonically and electronically.

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Peter Waggonner at (213) 630-1402 or via email at waggonner@scag.ca.gov. Agendas & Minutes are also available at: www.scag.ca.gov/committees.

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation in order to participate in this meeting. SCAG is also committed to helping people with limited proficiency in the English language access the agency's essential public information and services. You can request such assistance by calling (213) 630-1402. We request at least 72 hours (three days) notice to provide reasonable accommodations and will make every effort to arrange for assistance as soon as possible.



Instructions for Public Comments

You may submit public comments in two (2) ways:

1. Submit written comments via email to: ePublicComment@scag.ca.gov by 5pm on Tuesday, February 2, 2021.

All written comments received after 5pm on Tuesday, February 2, 2021 will be announced and included as part of the official record of the meeting.

2. If participating via Zoom or phone, during the Public Comment Period, use the “raise hand” function on your computer or *9 by phone and wait for SCAG staff to announce your name/phone number. SCAG staff will unmute your line when it is your turn to speak. Limit oral comments to 3 minutes, or as otherwise directed by the presiding officer.

If unable to connect by Zoom or phone and you wish to make a comment, you may submit written comments via email to: ePublicComment@scag.ca.gov.

In accordance with SCAG’s Regional Council Policy, Article VI, Section H and California Government Code Section 54957.9, if a SCAG meeting is “willfully interrupted” and the “orderly conduct of the meeting” becomes unfeasible, the presiding officer or the Chair of the legislative body may order the removal of the individuals who are disrupting the meeting.



Instructions for Participating in the Meeting

SCAG is providing multiple options to view or participate in the meeting:

To Participate and Provide Verbal Comments on Your Computer

1. Click the following link: <https://scag.zoom.us/j/889726747>.
2. If Zoom is not already installed on your computer, click “Download & Run Zoom” on the launch page and press “Run” when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically.
3. Select “Join Audio via Computer.”
4. The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.
5. During the Public Comment Period, use the “raise hand” function located in the participants’ window and wait for SCAG staff to announce your name. SCAG staff will unmute your line when it is your turn to speak. Limit oral comments to 3 minutes, or as otherwise directed by the presiding officer.

To Listen and Provide Verbal Comments by Phone

1. Call **(669) 900-6833** to access the conference room. Given high call volumes recently experienced by Zoom, please continue dialing until you connect successfully.
2. Enter the **Meeting ID: 889 726 747**, followed by #.
3. Indicate that you are a participant by pressing # to continue.
4. You will hear audio of the meeting in progress. Remain on the line if the meeting has not yet started.
6. During the Public Comment Period, press *9 to add yourself to the queue and wait for SCAG staff to announce your name/phone number. SCAG staff will unmute your line when it is your turn to speak. Limit oral comments to 3 minutes, or as otherwise directed by the presiding officer.



EAC - Executive/Administration Committee
Members – February 2021

1. **Hon. Rex Richardson**
Chair, Long Beach, RC District 29
2. **Hon. Clint Lorimore**
1st Vice Chair, Eastvale, RC District 4
3. **Hon. Jan C. Harnik**
2nd Vice Chair, RCTC Representative
4. **Hon. Alan Wapner**
Imm. Past President, SBCTA
5. **Hon. Jorge Marquez**
CEHD Chair, Covina, RC District 33
6. **Hon. Frank Yokoyama**
CEHD Vice Chair, Cerritos, RC District 23
7. **Hon. David Pollock**
EEC Chair, Moorpark, RC District 46
8. **Hon. Cheryl Viegas-Walker**
TC Chair, El Centro, RC District 1
9. **Hon. Jose Luis Solache**
LCMC Chair, Lynwood, RC District 26
10. **Hon. Peggy Huang**
LCMC Vice Chair, TCA Representative
11. **Hon. Margaret Finlay**
Pres. Appt., Duarte, RC District 35
12. **Hon. Kim Nguyen**
Pres. Appt., Garden Grove, RC District 18
13. **Sup. Carmen Ramirez**
Pres. Appt., Venutra County
14. **Hon. Deborah Robertson**
Pres. Appt., Rialto, RC District 8
15. **Hon. Andrew Masiel**
Tribal Govt Regl Planning Board Representative
16. **Randall Lewis**
Business Representative, Non-Voting Member

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



EXECUTIVE/ADMINISTRATION COMMITTEE

AGENDA

Southern California Association of Governments

Remote Participation Only

Wednesday, February 3, 2021

3:00 PM

The Executive/Administration Committee may consider and act upon any of the items on the agenda regardless of whether they are listed as Information or Action items.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

(The Honorable Rex Richardson, Chair)

PUBLIC COMMENT PERIOD

Members of the public are encouraged to submit written comments by sending an email to: ePublicComment@scag.ca.gov by 5pm on Tuesday, February 2, 2021. Such comments will be transmitted to members of the legislative body and posted on SCAG's website prior to the meeting. Written comments received after 5pm on Tuesday, February 2, 2021 will be announced and included as part of the official record of the meeting. Members of the public wishing to verbally address the Executive/Administration Committee will be allowed up to 3 minutes to speak, with the presiding officer retaining discretion to adjust time limits as necessary to ensure efficient and orderly conduct of the meeting. The presiding officer has the discretion to reduce the time limit based upon the number of comments received and may limit the total time for all public comments to twenty (20) minutes.

REVIEW AND PRIORITIZE AGENDA ITEMS

CONSENT CALENDAR

Approval Items

1. Minutes of the Meeting – January 6, 2021
2. Contract Amendment that Exceeds 30% of the Contract's Original Value: Contract No. 18-002-SS1, PC Law Group, Amendment No. 7
3. Contracts \$200,000 or Greater: Contract No. 19-066-C05, Aerial Imagery and Related Products - County of San Bernardino
4. Contracts \$200,000 or Greater: Contract No. 21-016-C01, Imperial County Regional Active Transportation Plan
5. Contracts \$200,000 or Greater: Contract No. 21-039-C01, Primary Data Center Services



6. AB 15 (Chiu) - Tenant Stabilization Act

Receive and File

7. Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 - \$74,999
8. CFO Monthly Report

CFO REPORT

(Cindy Giraldo, Chief Financial Officer)

PRESIDENT'S REPORT

(The Honorable Rex Richardson, Chair)

EXECUTIVE DIRECTOR'S REPORT

(Kome Ajise, Executive Director)

FUTURE AGENDA ITEM/S

ANNOUNCEMENT/S

CLOSED SESSION

1. Conference with Legal Counsel – Anticipated Litigation
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (One potential case)
2. Conference with Legal Counsel - Existing Litigation
Pursuant to Government Code Section 54956.9 (d)(1) - Liu vs CalPERS and SCAG (Case No. 19STCP0456)

ADJOURNMENT



Southern California Association of Governments
Remote Participation Only
February 3, 2021

**MINUTES OF THE MEETING
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
WEDNESDAY, JANUARY 6, 2021**

THE FOLLOWING MINUTES IS A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC). A VIDEO AND AUDIO RECORDING OF THE ACTUAL MEETING IS AVAILABLE AT: <http://scag.iqm2.com/Citizens/>

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its meeting telephonically and electronically, given public health directives limiting public gatherings due to the threat of COVID-19 and in compliance with the Governor’s Executive Order N-29-20. A quorum was present.

Members Present

Hon. Rex Richardson, President	<i>Long Beach</i>	District 29
Hon. Clint Lorimore, 1st Vice President	<i>Eastvale</i>	District 4
Hon. Jan Harnik, 2nd Vice President		RCTC
Hon. Alan D. Wapner, Imm. Past President		SBCTA
Hon. Jorge Marquez, Chair, CEHD	<i>Covina</i>	District 33
Hon. Frank Yokoyama, Vice Chair, CEHD	<i>Cerritos</i>	District 23
Hon. David Pollock, Chair, EEC	<i>Moorpark</i>	District 46
Hon. Cheryl Viegas-Walker, Chair, TC	<i>El Centro</i>	District 1
Hon. Jose Luis Solache, Chair, LCMC	<i>Lynwood</i>	District 26
Hon. Peggy Huang, Vice Chair, LCMC		TCA
Hon. Margaret Finlay, President’s Appt.	<i>Duarte</i>	District 35
Hon. Kim Nguyen, President’s Appt.	<i>Garden Grove</i>	District 18
Hon. Deborah Robertson, President’s Appt.	<i>Rialto</i>	District 8
Hon. Andrew Masiel, Sr.	<i>Pechanga Dev. Corp.</i>	TGRP Representative
Mr. Randall Lewis, Ex-officio	<i>Lewis Group of Companies</i>	Business Representative

Staff Present

Kome Ajise, Executive Director
Darin Chidsey, Chief Operating Officer
Debbie Dillon, Chief Strategy Officer
Cindy Giraldo, Chief Financial Officer
Sarah Jepson, Director of Planning
Art Yoon, Director of Policy and Public Affairs

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Julie Shroyer, Chief Information Officer
Ruben Duran, Board Counsel
Peter Waggoner, Office of Regional Council Support
Maggie Aguilar, Office of Regional Council Support

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Honorable Rex Richardson called the meeting to order at 3:00 p.m. and asked First Vice President Clint Lorimore, Eastvale, District 4, to lead the Pledge of Allegiance.

Given the public health directives limiting gatherings due to COVID-19, President Richardson announced the meeting was being held telephonically and electronically in compliance with the Governor's Executive Orders.

PUBLIC COMMENT PERIOD

President Richardson opened the Public Comment Period.

He reminded the public to submit comments via email to ePublicComment@scag.ca.gov. Staff acknowledged there was one public comment received by email before the deadline and it was transmitted to the EAC members.

President Richardson recognized Holly Osborne as a member of the public and allowed her to verbally provide comments.

Holly Osborne, resident of Los Angeles County, commented that she recalled at the December meeting, President Richardson mentioned convening a closed session to discuss issues relating to an overall lower RHNA allocation for the SCAG region. She had observed the Regional Housing Needs Assessment (RHNA) appeals earlier this day and indicated that many of the Committee members were sympathetic to the appeals but felt that their hands were tied. She expressed there would be fewer appeals if the allocation was more reasonable and asked that a closed session be convened as soon as possible.

Seeing no further public comment speakers, President Richardson closed the Public Comment Period.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no prioritization of agenda items.

ACTION/DISCUSSION ITEM**1. 2021 State & Federal Legislative Platform**

President Richardson called on staff to provide a report on Item 1.

Director of Policy and Public Affairs Art Yoon reported that this was a result of over six months of consultation and collaboration, both internally and externally with our partners, including all the transportation commissions, council of governments, community partners, and with members of the Legislative/Communications and Membership Committee (LCMC).

Legislation Manager Kevin Gilhooley provided a detailed report on the 2021 legislative platform and stated it was a values document that expressed positions on certain planning and policy matters that relate to SCAG's core function as a Metropolitan Planning Organization and as a Council of Governments. The legislative platform serves as an important tool for SCAG as it guides pending legislation that staff brings to the Legislative/Communications and Membership Committee (LCMC), provides direction for staff on official SCAG positions, and informs our legislative advocacy, letter writing campaigns, and our coalition building efforts with those external partners. He stated the legislative platform was adopted by the Regional Council in early 2020 but given the unprecedented times in which we found ourselves living, the platform was updated in July. He outlined the three new planks that were added: 1) racial justice, both in the state and the federal sections, 2) support for broadband expansion, and 3) support for increasing educational opportunities in the SCAG region. Staff used the amended platform as a baseline and attempted to make the platform more consistent with our recently adopted Connect SoCal plan. He indicated they relied upon the advice of members of the equity working group to ensure that justice and equity were interwoven throughout the document, and not confined to just one plank. Staff presented the draft platform to the LCMC at its November meeting and received positive feedback. He noted the final draft 2021 legislative platform was presented to the LCMC in December and the Committee unanimously voted to forward the document to the EAC and the Regional Council with a recommendation to support.

President Richardson applauded the work of the LCMC Committee, the thoughtful work of staff, and everyone who contributed to this. He expressed it was great to see the consideration of the factors from 2020 included in their legislative agenda as they knew this session was going to be laser focused on the recovery of Southern California and many of our cities.

LCMC Chair Jose Luis Solache, Lynwood, District 26, echoed President Richardson's sentiments with respect to the Committee's work. He indicated it was good dialogue and the unanimous vote was an example of how different discussions, point of views, and perspectives can be included to come up with a consensus that helps them not only acknowledge the many situations that we're living, but the different times that we're all experiencing. He acknowledged Second Vice President Jan Harnik's work as the Chair last year and the work that the committee did. He looked forward to

working with Mr. Yoon and Mr. Gilhooley to implement the work that this Committee has put together. He expressed full support for the platform and indicated the work they were doing with the different electeds was critical and important to continue the dialogue.

Councilmember Margaret Finlay, Duarte, District 35, shared she had been on a Zoom call for almost six hours and expressed concern for the cities with respect to Regional Housing Needs Assessment (RHNA) appeals process. She stated their hands were tied and asked staff if there was anything, they could do legislatively with respect to RHNA.

Mr. Yoon indicated housing was absolutely a priority. He stated they had been discussing anything that was going to lead to more housing for more people and were focused on not just RHNA and the elements but making sure that all Californians have a place to live.

President Richardson commented that the legislative platform provides the flexibility and latitude to advocate for the revenue tools and incentives that they need to produce housing. He asked Executive Director Ajise if this was reflected within the document.

Executive Director Kome Ajise confirmed that the intent of the legislative platform was to provide staff enough latitude in the policy to make sure that the interest of the region is covered when it comes to affordable housing or housing production. He spoke about giving them the capacity to be able to carry a bill with an author that would fill the specific need that they are looking for. He indicated staff will be looking for opportunities to be able to address the issues that our regions are dealing with.

President Richardson acknowledged Councilmembers Solache to make the motion.

LCMC Chair Solache made the motion to approve the 2021 State and Federal Legislative Platform and was seconded by Mayor Deborah Robertson, Rialto, District 8.

LCMC Vice Chair Peggy Huang, TCA, thanked Chair Solache for leading them through the discussion. She asked if SCAG had ever authored a bill. She stated a lot of the legislation that they had been seeing over the years had been about housing production and expressed concern that it does nothing to help the cities meet their RHNA goal. She asked if they could look at the concerns that their jurisdictions were bringing to them. One of the things she never thought about until she read all the RHNA reports was sewage and water delivery and did not know how they could help the cities, especially when a lot of the RHNA appeals focused on these core services. She expressed concern over SB 35, which was brought up by one of the jurisdictions in their appeal. She asked if SCAG could carry a bill to better serve our members.

Executive Director Ajise commented they could draft something up, but the key was finding an author, and sometimes some of these bills were such that you can't find an author for them because they are too specific. He thought that the one issue she was raising had been on their docket for the last couple of cycles, which was being able to afford our cities that capacity to build infrastructure. He stated he saw an opportunity with Senator Limon being on the banking committee where they might actually be able to look to extend the tax credit aspects, not just the tax increment, to help the housing production process, such that on the municipal side we have more capacity to subsidize infrastructure that supports housing.

Mayor Robertson stated the only thing she wanted to add to the conversation, if they did author some legislation, was that she felt something was missing. She commented there were other elements, external elements that are essential to be able to deliver housing and provide the sustainability for housing. She suggested having a detailed discussion or commitment that not every local jurisdiction had control of its own water, sewage systems, and transit systems. She hoped that in our platform we can talk with someone and maybe our authoring of a bill would have support of the League, CALCOG, and others to carry the point that building homes without having the critical resources to sustain it, is not going to work.

President Richardson acknowledged this was reflected within this legislative platform but thought that it was important that the message reach our lobbyists and staff that we want to be proactive in this session and potentially sponsoring legislation and finding opportunities.

A MOTION was made (Solache) that the Regional Council approve the 2021 State and Federal Legislative Platform. Motion was SECONDED (Robertson). The motion passed by the following votes:

AYES: Finlay, Harnik, Huang, Lorimore, Marquez, Masiel, Nguyen, Pollock, Richardson, Robertson, Solache, Viegas-Walker, Wapner and Yokoyama (14)

NOES: None (0)

ABSTAIN: None (0)

CONSENT CALENDAR

Approval Items

2. Minutes of the Special Meeting – December 2, 2020
3. Resolution No. 21-628-2 Approving Amendment 3 to the FY 2020-21 Overall Work Program (OWP)



-
4. Contract Amendment Increasing the Contract value over \$200,000: Contract No. 20-027-C01, Southern California Regional Housing Study, Amendment No. 2
 5. Contracts \$200,000 or Greater: Contract No. 20-030-C01, Cloud Infrastructure
 6. Contracts \$200,000 or Greater: Contract No. 20-040-C01, Infrastructure Upgrade - Hardware and Software
 7. Contracts \$200,000 or Greater: Contract No. 21-007-C01, East San Gabriel Valley Mobility Action Plan
 8. Contracts \$200,000 or Greater: Contract No. 21-020-C01, SCAG Analytic Platform Development
 9. Contracts \$200,000 or Greater: Contact No. 21-036-C01, Community Safety Ambassador Program
 10. SCAG Memberships and Sponsorships

Receive and File

11. Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 - \$74,999
12. CFO Monthly Report

A MOTION was made (Finlay) to approve Consent Calendar, Items 2 through 10; Receive and File Items 11 and 12. Motion was SECONDED (Marquez) and passed by the following votes:

AYES: Finlay, Harnik, Huang, Lorimore, Marquez, Masiel, Nguyen, Pollock, Richardson, Robertson, Solache, Viegas-Walker, Wapner and Yokoyama (14)

NOES: None (0)

ABSTAIN: Robertson abstained on the minutes.

INFORMATION ITEM

13. California Air Resources Board (CARB) Acceptance of Connect SoCal and Recommendations

President Richardson called on staff to provide a report on Item 13.

Planning Director Sarah Jepson provided a presentation and announced that on October 30, 2020, the California Air Resources Board (CARB) accepted SCAG's determination that the Sustainable Communities Strategy (SCS) met the applicable 2035 greenhouse gas emission reduction target. She reported CARB expressed concerns about SCAG's ability to implement the plan and issued several recommendations. She noted that staff will work to address the recommendations issued by CARB in the coming months through collaboration with local and state partners. Lastly, she indicated SCAG staff was currently working on a letter to CARB in response to some of their recommendations to clarify our role and authority as a planning agency and SCAG staff anticipates that further discussion with CARB will be necessary in order to ensure that SCAG continues to receive full credit for its strategies in the next 2024 plans.

Executive Director Kome Ajise expressed they wanted to make sure that SCAG's responsibilities as the MPO, under state law and SB 375, to produce the SCS are clearly defined. He thought that what they found in CARB's comments was the suggestion that because we met our target, may have meant that our target was not high enough, and that was a little bit of a concern. He commented there were several issues that they want to be able to respond to and wanted to bring that conversation back to the board so that they are informed. He noted they wanted to be able to work with CARB, to have them fully understand what our role is and what our constraints are. He stated they wanted to make sure that both the Policy Committees and the Regional Council have a role in framing our response back to CARB.

President Richardson thought it was great that staff was planning to engage CARB. There were two parts that he wanted to focus on 1) if there was a different understanding of what our responsibilities are within our plan, from a legal standpoint, that needed to be clarified and 2) if there were differences of opinion, that needed to be responded to publicly, otherwise these claims will be taken as fact, or taken as true that our Connect SoCal plan is somehow substandard as it relates to meeting air quality goals. For these reasons, it certainly made sense for us to take this seriously and engage. He further stated that there had been some changes at CARB with Leanne Randolph as the new Chair, and he was scheduling time to speak with Chair Randolph to personally meet her and to understand her point of view on this because there may be some different points of view now that some of the dynamics at CARB had changed.

Councilmember Cheryl Viegas-Walker, El Centro, District 1, requested that the letter being prepared in response to CARB's recommendations be shared with all Committee members. Executive Director Ajise acknowledged the request.

Mayor Huang stated President Richardson was correct and thanked Executive Director Ajise for wanting to engage CARB. She stated that when she read CARB's response, it appeared they didn't seem to understand what SCAG is. She expressed concern that they did not understand that we

don't have any enforcement authority over our regional partners and their comment that we're not doing enough to press our partners. She thought that many of SCAG's key actions relied heavily on others to implement them and there were no existing commitments to do so. She hoped that in the letter SCAG clarified what an MPO means that we need our partners, and we don't have enforcement authority over them.

President Richardson appreciated Mayor Huang's comments. He stated not all MPO's were the same and obviously SANDAG has authority over transportation and we don't. He stated we represent multiple counties that have their own independent Transportation Authority and our role was more of a facilitator role - long range planning and facilitation.

CFO REPORT

Chief Financial Officer Cindy Giraldo reported that the Human Resources Division along with Finance worked on a joint project to transition SCAG's 457 plan administrator. She reported all employees were now able to access their new accounts on Empower. Along with that project, they had implemented some improved oversight and governance over the plan. She commented on the auditors completing our fiscal year financial audit and single audit, and the findings and reports would come to the audit committee in early February. She indicated there were no findings in either of the audits and was very happy with the results of both audits. Also, SCAG would be submitting the Comprehensive Annual Financial Report for award from the Government Finance Officers Association. She reported membership dues were just under 72% and were right in line with where we have trended historically. She stated the Board approved Budget amendment three, which took a lot of work on staffs' part.

PRESIDENT'S REPORT

President Richardson provided an update on his work plan themed "Recovering and Reimagining a Resilient Region." He outlined the three phases: listen, convene and catalyze. The convenings and collaborations resulted in the release of funding guidelines for 3 housing programs: 1) Sub-Regional Partnership Program; 2) Housing & Sustainable Development Call for Projects; and 3) Call for Collaboration. He expressed excitement over the call for collaboration, which will focus on creating new partnerships and establishing meaningful ways to engage with community-based organizations to advance equitable growth strategies.

He also noted the release of the Active Transportation and Safety Call for projects, partnering with the Mobile Source Air Pollution Reduction Committee to establish a new \$10 million matching-funding program for "last mile" transportation to help goods movement providers invest in clean truck and infrastructure technology. He also addressed the progress on broadband access conversations. He provided an update on the Special Committee on Equity and Social Justice, the

11th Annual Southern California Economic Summit, and the next steps for the final report on Inclusive Economic Recovery Strategy.

President Richardson reported on the letters that were received related to calling a closed session. He commented that SCAG had received 31 letters to date which were posted on the website. He indicated this was enough to give him and staff direction to go ahead and begin the process for convening a closed session. He expressed concerns about securing a room for Zoom but indicated staff would work on the logistics.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Kome Ajise reviewed work in 2020 and expressed his thanks to members in the transition to work remote over the past year. He reviewed SCAG's legislative efforts and ongoing meetings with Congressional representatives from the SCAG region and new members of the State Legislature. He discussed RHNA Appeals Board hearings and provided details on public hearing notice, directing members to SCAG's website for more information. He elaborated on possible redistribution of RHNA allocations, based on the regional determination and depending on appeals granted. He provided next steps for final adoption of RHNA numbers to jurisdictions.

He reported there were several activities going on, including the Special Committee on Equity and Social Justice led by President Richardson. He commented that in the call for projects there was specific focus on equity connection - on how we call projects to make sure that we address the low resource areas of our community, in terms of getting work done on behalf of the people of our region.

He highlighted the Housing Element Parcel (HELPR) Tool, which will help site opportunities and environmental constraints for aligning housing planning, and he shared information about a recent Toolbox Tuesday training session on the HELPR tool. He announced that SCAG is also offering complimentary ESRI software licenses to member agencies, with the intent of reducing the cost of planning work and advance implementation.

President Richardson wished Councilmember Cheryl Viegas-Walker a Happy Birthday on behalf of all the EAC members.

FUTURE AGENDA ITEM/S

There were no future agenda items.

ANNOUNCEMENT/S

There were no announcements.

Executive / Administration Committee Attendance Report

2020-21																
MEMBERS	CITY	Representing	JUN (Sp. Mtg.)	JULY	AUG (Retreat)	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	Total Mtgs Attended To Date	
Hon. Rex Richardson, President	Long Beach	District 29	1	D A R K	D A R K	1	1	1	1	1					6	
Hon. Clint Lorimore, 1st Vice Chair	Eastvale	District 4	1			1	1	1	1							6
Hon. Jan Harnik, Chair, 2nd Vice Chair		RCTC	1			1	1	1	1							6
Hon. Alan Wapner, Imm. Past Chair		SBCTA									1					1
Hon. Jorge Marquez, Chair, CEHD	Covina	District 33	1			1	0	1	1	1						5
Hon. Frank Yokoyama, Vice Chair, CEHD	Cerritos	District 23	1			1	1	1	1	1						6
Hon. David Pollock, Chair, EEC	Moorpark	District 46	1			1	1	1	1	1						6
Hon. Deborah Roberston, Vice Chair, EEC	Rialto	District 8	1			0	1	0	0	1						3
Hon. Cheryl Viegas-Walker, Chair, TC	El Centro	District 1	1			1	1	1	1	1						6
Hon. José Luis Solache, Chair, LCMC	Lynwood	District 26	1			1	1	1	1	1						6
Hon. Peggy Huang, Vice Chair, LCMC		TCA	1			1	1	1	1	1						6
Hon. Margaret Finlay, President's Appt.	Duarte	District 35	1			1	1	1	1	1						6
Hon. Kim Nguyen, President's Appt.	Garden Grove	District 18	1			1	1	1	0	1						5
Hon. Andrew Masiel, Sr.	Pechanga Dev. Corporation	Tribal Government Regional Planning Board	0			0	0	0	0	1						1
Mr. Randall Lewis, Ex-Officio Member	Lewis Group of Companies	Business Representative	1			1	1	1	1	1						6

Attachment: EAC Attendance Sheet 2020-21 (Minutes of the Regular Meeting - January 6, 2021)



Southern California Association of Governments
Remote Participation Only
February 3, 2021

To: Executive/Administration Committee (EAC)
Regional Council (RC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: # 8 # 7 \

Subject: Contract Amendment that Exceeds 30% of the Contract's
Original Value: Contract No. 18-002-SS1, PC Law Group,
Amendment No. 7

RECOMMENDED ACTION:

Approve Amendment No. 7 to Contract No. 18-002-SS1 with PC Law Group in an amount not-to-exceed \$718,910, increasing the contract value from \$518,910 to \$718,910 to enable the consultant to provide additional legal services. Authorize the increase to be effective January 1, 2021, in the event that the consultant's January invoice exceeds the contract value due to the need for higher anticipated level of service associated with the 2020 RHNA Appeals process and preparing for adoption by the Regional Council, the final 6th Cycle RHNA Allocation. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the amendment on behalf of SCAG.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

Staff seeks to amend the contract of PC Law Group to increase its respective contract value. SCAG's policy provides that the Chief Counsel may enter into legal service contracts on behalf of the agency provided the services are under \$25,000, with said services requiring Regional Council approval should they exceed \$25,000. The subject contract was previously authorized by the Chief Counsel in Fiscal Year 2017-18. Staff seeks to increase the contract value of the firm's contract by \$200,000 for FY 20-21, based on legal services anticipated by the Chief Counsel or Chief Operating Officer related to the Regional Housing Needs Assessment (RHNA) process, implementation of the 2020 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS or Connect SoCal), and California Environmental Quality Act (CEQA) matters.

This amendment when combined with previous amendments exceeds 30% of the contract's original value. Therefore, in accordance with the SCAG Procurement Manual (dated 04/17/20) Section 9.3, it requires the Regional Council's approval.

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BACKGROUND:

Staff recommends executing the following amendment greater than 30% of the Contract's Original Value:

<u>Consultant/Contract #</u>	<u>Amendment's Purpose</u>	<u>Amendment Amount</u>
PC Law Group (18-002-SS1)	The consultant shall provide additional legal services.	\$200,000

FISCAL IMPACT:

Funding in the amount of \$150,000 is included in the FY 2020-21 Overall Work Program (OWP) in project number 300-4872.02 (AB 101 RHNA) and \$50,000 is included in the Indirect Cost Budget in project number 810-0120.09.

ATTACHMENT(S):

1. Contract Summary 18-002-SS1 Amendment 7
2. Contract Summary 18-002-SS1 Amendment 7 COI

CONTRACT NO. 18-002-SS1 AMENDMENT 7

Consultant: PC Law Group

Background & Scope of Work On June 27, 2017 SCAG awarded Contract No. 18-002-SS1 to PC Law Group in for attorney Patricia Chen to serve as the agency's special counsel to provide legal services related to the regional transportation plan/sustainable communities strategy, California Environmental Quality 2020 RTP/SCS Environmental Impact Report and providing advice on RHNA matters. Having provided legal services to SCAG since 1998, Ms. Chen is readily familiar with regional transportation planning and related CEQA matters. She has assisted other MPOs such as the San Diego Association of Governments and Kern County Council of Governments in a similar capacity. She is also familiar with the RHNA process and provided SCAG with legal services and litigation support during its 2000 RHNA and 2012 RHNA.

Staff has an ongoing need for these services. This Amendment increases the contract value from \$518,910 to \$718,910 (\$200,000).

Project's Benefits & Key Deliverables: The project's benefits and key deliverables include, but are not limited to:

- Access to unique and specialized experience of the firm on PEIR, CEQA, and RHNA matters, and expert legal advice.

Strategic Plan: This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.

Amendment Amount:	Amendment 7	\$200,000
	Amendment 6 (administrative – no change to contract's value)	\$0
	Amendment 5	\$272,000
	Amendment 4 (administrative – no change to contract's value)	\$0
	Amendment 3	\$156,960
	Amendment 2 (administrative – no change to contract's value)	\$0
	Amendment 1 (administrative - no change to contract's value)	\$65,000
	Original contract value	<u>\$24,950</u>
	Total contract value is not to exceed	\$718,910

This amendment when combined with previous amendments exceeds 30% of the contract's original value. Therefore, in accordance with the SCAG Procurement Manual (dated 04/17/20) Section 9.3, it requires the Regional Council's approval.

Contract Period: June 27, 2017 through June 30, 2021

Project Number: 300-4872.02 \$150,000
810-0120.09 \$50,000

Funding in the amount of \$150,000 is included in the FY 2020-21 Overall Work Program (OWP) in project number 300-4872.02 (RHNA) and \$50,000 is included in the Indirect Cost Budget in project number 810-0120.09.

Attachment: Contract Summary 18-002-SS1 Amendment 7 (Contract Amendment that Exceeds 30% of the Contract's Original Value: Contract

**Basis for the
Amendment:**

In FY 20-21, SCAG staff is in the process of carrying out the 2020 RHNA Appeals process and preparing for adoption by the Regional Council, the final 6th Cycle RHNA Allocation. Due to limited resources in-house, it is anticipated that Ms. Chen will need to continue to provide legal services to SCAG staff related to the RHNA process and implementation of Connect SoCal. Given the increase in legal services that will be needed for the RHNA process and assistance in potential legal defense, staff seeks to increase the contract amount to \$718,9100 for PC Law Group in FY 20-21. The hourly rate for Pat Chen will remain at \$340 per hour.

Attachment: Contract Summary 18-002-SS1 Amendment 7 (Contract Amendment that Exceeds 30% of the Contract's Original Value: Contract

**Conflict of Interest (COI) Form - Attachment
For February 4, 2021 Regional Council Approval**

Approve Amendment No. 7 to Contract No. 18-002-SS1 with PC Law Group in an amount not-to-exceed \$718,910, increasing the contract value from \$518,910 to \$718,910 to enable the consultant to provide additional legal services. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
PC Law Group	No - form attached

Attachment: Contract Summary 18-002-SS1 Amendment 7 (Contract Amendment that Exceeds 30% of the Contract's Original Value: Contract

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 18-002-SS1

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: PC. Law Group
Name of Preparer: Patricia Chen
Project Title: RTP/SCS + RHNA Legal Services
Date Submitted: 9/23/20.

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

Attachment: Contract Summary 18-002-SS1 Amendment 7 COI (Contract Amendment that Exceeds 30% of the Contract's Original Value:

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

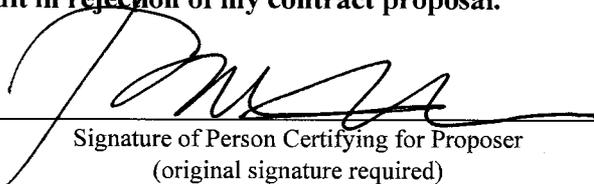
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Patricia J. Chen, hereby declare that I am the (position or title) President of (firm name) PC Law Group, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated September 23, 2020 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


 Signature of Person Certifying for Proposer
 (original signature required)

9/23/20
 Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



Southern California Association of Governments
Remote Participation Only
February 3, 2021

To: Executive/Administration Committee (EAC)
Regional Council (RC)

From: Cindy Giraldo, Chief Financial Officer,
(213) 630-1413, giraldo@scag.ca.gov

Subject: Contracts \$200,000 or Greater: Contract No. 19-066-C05,
Aerial Imagery and Related Products - County of San
Bernardino

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Approve Contract No. 19-066-C05 in an amount not to exceed \$300,000 with County of San Bernardino to provide access to aerial imagery data of its geography, and related products for SCAG. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

EXECUTIVE SUMMARY:

Under this Contract No. 19-066-C05, the County of San Bernardino shall provide access to aerial imagery data and related products of its geography to SCAG. This regional imagery acquisition effort is consistent with SCAG's evolving role as a regional data clearinghouse. Access to aerial imagery and associated data are part of the development of an authoritative regional data resource to support regional and local planning and other related activities.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Vendor/Requisition #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
County of San Bernardino (19-066-C02)	The County of San Bernardino would provide access to aerial imagery data and related products and services to SCAG.	\$300,000

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FISCAL IMPACT:

Funding of \$300,000 is available in the FY 2020-21 Overall Work Program (OWP) budget in project number 280-4859.01.

ATTACHMENT(S):

1. Contract Summary 19-066-C05

Consultant Contract No. 19-066-C05

Recommended Vendor:	County of San Bernardino
Background & Scope of Work:	The County of San Bernardino shall provide access to aerial imagery data and related products of its geography to SCAG. This regional imagery acquisition effort is consistent with SCAG’s evolving role as a regional data clearinghouse. Access to aerial imagery and associated data are part of the development of an authoritative regional data resource to support regional and local planning and other related activities. Under this purchase agreement, the County of San Bernardino will provide aerial imagery and related products. SCAG along with other San Bernardino County agencies will benefit from bulk purchasing of 6” aerial/ortho imagery, infrared imagery, and building outlines.
Project’s Benefits & Key Deliverables:	<p>The project’s benefits consist of base data for the 2020 Decennial Census and Regional Transportation Plan (RTP) 2024 base year. Key deliverables include, but are not limited to:</p> <ul style="list-style-type: none">• Aerial imagery flown in early 2021;• 6” aerial/ortho imagery with infrared for a large area San Bernardino County (tiff, ecw);• Building Footprints; and• Ability to download and retain local copies of above data to use in geographic information systems (GIS) and/or Computer Aided Design (CAD) systems software.
Strategic Plan:	This item supports the following Strategic Plan Goal 4: Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.
Contract Amount:	Total not to exceed \$300,000
Contract Period:	Notice to Proceed through December 31,2021
Project Number(s):	Project Number 280-4859.01
	Funding source(s): Senate Bill (SB) 1 Sustainable Communities Formula Grant funds allocated to SCAG under the Caltrans Sustainable Transportation Planning Grant Program. Funding of \$300,000 will be available in the FY 2020-2021 OWP budget.
Basis for Selection:	<p>In accordance with SCAG’s Contract Manual Section 7.5, dated 04/20/20, and with the Caltrans Local Assistance Procedures Manual, Agreements with Other Governmental Agencies, intergovernmental or inter-entity agreements are encouraged if appropriate. If another governmental agency is requested to do work or provide services to an agency, an interagency agreement is needed. See 2 CFR 200 and CA Government Codes 10340 and 11256.</p> <p>Staff is using this method to gain access to aerial imagery and related products for San Bernardino County.</p>

**Conflict Of Interest (COI) Form - Attachment
For February 4, 2021 Regional Council Approval**

Approve Contract No. 19-066-C05 in an amount not to exceed \$300,000 with County of San Bernardino to provide access to aerial imagery data of its geography, and related products for SCAG. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

The vendor for this requisition includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
San Bernardino County	Not Applicable –San Bernardino County is a governmental entity



Southern California Association of Governments
Remote Participation Only
February 3, 2021

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Cindy Giraldo, Chief Financial Officer,
(213) 630-1413, giraldo@scag.ca.gov
Subject: Contracts \$200,000 or Greater: Contract No. 21-016-C01,
Imperial County Regional Active Transportation Plan

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Approve Contract No. 21-016-C01 in an amount not to exceed \$247,662, with KTUA to prepare a detailed Regional Active Transportation Plan (Plan) that will better integrate the study area with its surroundings, subject to final review by SCAG's Internal Auditor. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

The consultant shall provide services for a Sustainability Planning Grant for the Imperial County Transportation Commission. Specifically, the consultant shall prepare a detailed Plan focused on bicycle, Safe Routes to School (SRTS), Complete Streets, First/Last Mile, and other active transportation strategies that will better integrate the study area with its surroundings.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
KTUA (21-016-C01)	The consultant shall create a Plan for the Imperial County Transportation Commission that provides alternatives to single occupant vehicles and helps residents make healthier mobility choices.	\$247,662

FISCAL IMPACT:

Funding of \$247,662 is available in the FY 2020-21 Overall Work Program (OWP) budget in Project Number 275-4823.05.

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ATTACHMENT(S):

1. Contract Summary 21-016-C01
2. Contract Summary 21-016-C01 COI

CONSULTANT CONTRACT NO. 21-016-C01

Recommended Consultant:

KTUA

Background & Scope of Work:

The consultant shall provide services for a Sustainability Planning Grant for the Imperial County Transportation Commission. Specifically, the consultant shall prepare a detailed Regional Active Transportation Plan (Plan) focused on bicycle, Safe Routes to School (SRTS), Complete Streets, First/Last Mile, and other active transportation strategies that will better integrate the study area with its surroundings. The Imperial County region has high rates of asthma and heart disease in part due to poor air quality and lack of non-motorized transportation options. The Plan shall provide alternatives to single occupant vehicles and help residents make healthier mobility choices.

Project's Benefits & Key Deliverables:

The project's benefits and key deliverables include, but are not limited to:

- Improving mobility for people walking and biking by providing a comprehensive regional plan for active transportation that includes bicycle elements, pedestrian elements, Safe Routes to School elements, connections to transit and major destinations,
- Encouraging the implementation of complete street policies, and
- Providing an overview of innovative implementation strategies, cost analysis and funding methods.

Strategic Plan:

This item supports SCAG's Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians; Create plans that enhance the region's strength, economy, resilience and adaptability by reducing greenhouse gas emissions and air pollution.

Contract Amount:

Total not to exceed	\$247,662
KTUA (prime consultant)	\$119,582
Katherine Padilla & Associates (subconsultant)	\$75,677
STC Traffic, Inc. (subconsultant)	\$52,403

Contract Period:

Notice to Proceed through February 24, 2022

Project Number(s):

275-4823U7.05 \$219,255
 275-4823E.05 \$28,407
 Funding source(s): FY20 Senate Bill (SB) 1 Formula Grant and Transportation Development Act (TDA).

Funding of \$247,662 is available in the FY 2020-21 Overall Work Program (OWP) budget in Project Number 275-4823.05.

Request for Proposal (RFP):

SCAG staff notified 1,713 firms of the release of RFP 21-016 via SCAG's Solicitation Management System website (Planet Bids). A total of 43 firms downloaded the RFP. SCAG received the following six (6) proposals in response to the solicitation:

KTUA (2 subconsultants)	\$247,662
--------------------------------	------------------

Attachment: Contract Summary 21-016-C01 (Contracts \$200,000 or Greater: Contract No. 21-016-C01, Imperial County Regional Active

Chen Ryan (no subconsultants)	\$229,734
Alta Planning (no subconsultants)	\$245,946
KOA (1 subconsultant)	\$248,714
Kounkuey (2 subconsultants)	\$249,662
TJKM (no subconsultants)	\$249,617

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the three (3) highest ranked offerors.

The PRC consisted of the following individuals:

- Mariana Pulido, Senior Regional Planner, SCAG
- Virginia Mendoza, Program Manager, Imperial County Transportation Commission
- Javier Luna, Sr. Engineer, City of El Centro
- Alexander Araiza, Transportation Planner, Caltrans District 11
- Cory Wilkerson, Program Manager II, SCAG

Basis for Selection: The PRC recommended KTUA for the contract award because the consultant:

- Provided the best technical approach. Specifically, they identified the most grant opportunities for Imperial County Transportation Commission (i.e., identified more potential funding sources than the other proposers). As well as, proposed the best outreach approach, which is a significant part of the project; and
- Provided the best overall value for the level of effort proposed. KTUA proposed the most hours than the lower priced proposers (1,976 for KTUA versus 1,842 for Chen Ryan and 1,920 for Alta). While the overall cost is higher than the lower proposers, the cost per hour is the same as the lowest proposer and lower than the remaining proposers. This means that more time will be dedicated to this project at a better per-hour value.

**Conflict of Interest (COI) Form - Attachment
For February 4, 2021 Regional Council Approval**

Approve Contract No. 21-016-C01 in an amount not to exceed \$247,662, with KTUA to prepare a detailed Regional Active Transportation Plan (Plan) focused on bicycle, Safe Routes to School (SRTS), Complete Streets, First/Last Mile, and other active transportation strategies that will better integrate the study area with its surroundings, subject to final review by SCAG’s Internal Auditor. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
KTUA (prime consultant)	No - form attached
Katherine Padilla & Associates (subconsultant)	No - form attached
STC Traffic, Inc. (subconsultant)	No - form attached

SCAG CONFLICT OF INTEREST FORM

RFP No. 20-016

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under “OPPORTUNITIES”, then “Doing Business with SCAG” and scroll down under the “CONTRACTS” tab; whereas the SCAG staff may be found under “ABOUT” then “Employee Directory”; and Regional Council members can be found under “ABOUT”, then scroll down to “ELECTED OFFICIALS” on the left side of the page and click on “See the list of SCAG representative and their Districts.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Deputy Legal Counsel, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: KTU&A
Name of Preparer: Joe Punsalan
Project Title: Imperial County Regional Active Transportation Plan
RFP Number: 20-016 Date Submitted: 10/22/2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If “yes,” please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Joe Punsalan, hereby declare that I am the (position or title) Principal of (firm name) KTU&A, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 10/7/2020 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

10/7/2020

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 20-016

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Katherine Padilla & Associates (KPA)
Name of Preparer: Katherine Padilla Otanez
Project Title: Imperial County Regional Active Transportation Plan
RFP Number: 20-016 **Date Submitted:** 10/22/2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) KATHERINE PADILLA OTAZEZ, hereby declare that I am the (position or title) OWNER / MANAGING PARTNER of (firm name) KPA, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated OCT. 2, 2020 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

Katherine Padilla OTAZEZ
Signature of Person Certifying for Proposer
(original signature required)

OCT. 2, 2020
Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 20-016

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under “OPPORTUNITIES”, then “Doing Business with SCAG” and scroll down under the “CONTRACTS” tab; whereas the SCAG staff may be found under “ABOUT” then “Employee Directory”; and Regional Council members can be found under “ABOUT”, then scroll down to “ELECTED OFFICIALS” on the left side of the page and click on “See the list of SCAG representative and their Districts.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Deputy Legal Counsel, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: STC Traffic, Inc.
Name of Preparer: Jason Stack, TE, PTOE
Project Title: Imperial County Regional Active Transportation Plan
RFP Number: 20-016 **Date Submitted:** 10/22/2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If “yes,” please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Jason Stack, TE, PTOE, hereby declare that I am the (position or title) President of (firm name) STC Traffic, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 10/22/2020 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

10/22/2020

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



Southern California Association of Governments
Remote Participation Only
February 3, 2021

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Cindy Giraldo, Chief Financial Officer,
(213) 630-1413, giraldo@scag.ca.gov
Subject: Contracts \$200,000 or Greater: Contract No. 21-039-C01,
Primary Data Center Services

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Approve sole source contract No. 21-039-C01 in an amount not to exceed \$416,000, with Switch Communications, LLC to provide primary data center services (host SCAG's mission critical servers and related equipment), subject to final review by SCAG's Internal Auditor. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 3: Be the foremost data information hub for the region.

EXECUTIVE SUMMARY:

Switch Communications LLC will provide space, power, cooling, network and physical security of SCAG's mission critical servers and related equipment. For reduction of risk from natural disasters, and consistent with best practices for disaster preparedness and recovery, the servers and equipment will be hosted out of state (Las Vegas, Nevada).

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
Switch Communications, LLC (21-039-C01)	The consultant shall host SCAG's mission critical servers and related equipment.	\$416,000

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FISCAL IMPACT:

Funding of \$75,000 is available in the FY 2020-21 budget in Project Number 811.1163.08. Funding for subsequent fiscal years through FY 2021-22 will be included in Project 811.1163.08, subject to budget availability.

ATTACHMENT(S):

1. Contract Summary 21-039-C01

CONSULTANT CONTRACT NO. 21-039-C01

Recommended Consultant:	Switch Communications, LLC				
Background & Scope of Work:	<p>SCAG currently provides enterprise applications and centralized data processing functions from a primary data center facility provided by Switch Communications, LLC. Switch hosts our mission critical servers in Las Vegas, Nevada. These servers are hosted out of state consistent with best practices for disaster preparedness and recovery. Since May 2012, Switch has served as our primary data center for housing all SCAG on premise servers, enterprise services, and core data. The current contract is ending and staff recommend to continue utilizing Switch’s services via a new sole source contract to meet SCAG’s planning, modeling and core computing requirements. This will enable staff to continue to provide hosting and security of its automated systems and decrease the risk of extended outages related to natural or man-made disasters. It would cause significant interruption to SCAG’s enterprise IT systems to consider moving servers to a new location.</p> <p>Switch Communications LLC will provide space, power, cooling, networking and physical security of SCAG’s mission critical servers and related equipment. For reduction of risk from natural disasters, Switch will continue to provide a managed data center facility out of state (Las Vegas, Nevada) for SCAG’s computer systems and applications. SCAG will reduce its footprint in the data center, resulting in cost savings, while also updating and replacing outdated equipment.</p>				
Project’s Benefits & Key Deliverables:	<p>The project’s benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none">• Due to geographic location, reduce risk of network and data outages related to natural disasters;• Eliminate capital requirements to upgrade and operate a reliable, secure data center in the Los Angeles office;• Increased security and uptime through advanced environmental and physical security systems, including emergency generator power, redundant electrical and cooling systems, advanced fire suppression, and multi-step, biometric entry systems;• Ensure that SCAG’s core data and database systems are available to reliably serve SCAG staff, constituents and partners; and• Cost savings by reduction in footprint inside the data center.				
Strategic Plan:	<p>This item supports SCAG’s Strategic Plan Goal 3: Be the foremost data information hub for the region; Objective: Model best practices by prioritizing continuous improvement and technical innovations through the adoption of interactive, automated, and state-of-the-art information tools and technologies.</p>				
Contract Amount:	<table border="0" style="width: 100%;"><tr><td style="width: 70%;">Total not-to-exceed</td><td style="text-align: right;">\$416,000</td></tr><tr><td>Switch Communications LLC</td><td></td></tr></table>	Total not-to-exceed	\$416,000	Switch Communications LLC	
Total not-to-exceed	\$416,000				
Switch Communications LLC					
Contract Period:	Notice to Proceed through June 30, 2024				
Project Number:	811.1163.08 \$416,000 Funding sources: Indirect Cost				

Attachment: Contract Summary 21-039-C01 [Revision 1] (Contracts \$200,000 or Greater: Contract No. 21-039-C01, Primary Data Center

Funding of \$75,000 is available in the FY 2020-21 budget in Project Number 811.1163.08. Funding for subsequent fiscal years through FY 2021-22 will be included in Project 811.1163.08, subject to budget availability.

Basis for Selection:

Staff is requesting a sole source contract for the following reasons: From a business continuity and risk mitigation perspective, it is in SCAG's best interest to continue to run its centralized data processing functions at Switch. Switch provides the lowest level of risk due to natural disaster because of its location, the best mix of services for SCAG's needs, has demonstrated a high level of facility services and management, and a high standard for physical security.

Further consistent with the SCAG Procurement Manual (dated January 2021) section 7.3, given the previous circumstances, the procurement does not lend itself to substitution.

**Conflict of Interest (COI) Form - Attachment
For February 4, 2021 Regional Council Approval**

Approve sole source contract No. 21-039-C01 in an amount not to exceed \$416,000, with Switch Communications, LLC to provide primary data center services (host SCAG’s mission critical servers and related equipment), subject to final review by SCAG’s Internal Auditor. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Switch Communications, LLC (prime consultant)	No - form attached



Southern California Association of Governments
Remote Participation Only
February 3, 2021

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Art Yoon, Director of Policy and Public Affairs,
(213) 236-1840, ArtYoon@scag.ca.gov
Subject: AB 15 (Chiu) - Tenant Stabilization Act

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Watch

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

In August 2020, the Legislature in partnership with Governor Newsom approved AB 3088 (Chiu, Chapter 37, Statutes of 2020) establishing a moratorium on evictions for unpaid rent due to COVID-19 financial hardship through January 31, 2021. AB 15 (D-Chiu) would extend the eviction moratorium through December 31, 2021.

Staff presented AB 15 to the Legislative/Communications and Membership Committee (LCMC) at its meeting on January 19, 2021 with a recommendation to “support.” Members of the LCMC expressed concerns related to AB 15’s December 31, 2021 sunset date and potential impacts to rental property owners. In addition, Committee Members mentioned a competing bill, SB 3 (D-Caballero), which would extend the eviction moratorium through March 31, 2021.

After some discussion, the LCMC voted to forward a “watch” position on AB 15 to the Regional Council.

BACKGROUND:

The COVID-19 pandemic and resulting recession has had devastating impacts on California’s small businesses and workers, disproportionately impacting low-wage earners. The state’s unemployment rate peaked at a record high of 16.4 percent in April and May 2020 and decreased to 9 percent in December 2020. As of December 2020, over 4 million Californians were receiving unemployment benefits and there are 1.4 million fewer Californians employed relative to February 2020. The U.S. Census Bureau Household Pulse Survey reports approximately 2 million residents are not currently caught up on rent payments as of December 2020.

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As a result, these losses of income have negatively impacted renters and some homeowners across California. Direct federal assistance and expanded and extended unemployment insurance have helped individuals to pay rent. Some local governments have also allocated federal Coronavirus Relief Funds towards additional housing assistance programs. Under the CARES Act (P.L. 116-136), homeowners, including rental property owners, have been able to obtain forbearance of up to one year for federally backed mortgages due to COVID related financial hardship. In addition, interest rates have remained at historically low levels, allowing many landlords and homeowners to refinance at lower rates and with lower payments.

In August 2020, Governor Newsom brokered a compromise with legislative leaders and tenant advocates, rental property owners, and real estate industry groups that resulted in the passage of AB 3088 (Chiu, Chapter 37, Statutes of 2020) enacting strong eviction protections. This measure prevented California from experiencing a wave of evictions that other states are now facing. Specifically, the law provides renters financially impacted by COVID-19 a reprieve from eviction until January 31, 2021. In order to avoid eviction, tenants must pay 25 percent of the rent from September 2020 through January 2021. Landlords can sue tenants for unpaid COVID-19 rental debt, including the remaining 75 percent, in small claims court starting March 2021. No part of the law forgives or cancels any payment obligations of a renter.

AB 15

Assemblymember David Chiu (D-San Francisco), Chair of the Assembly Housing and Community Development Committee, introduced AB 15 on December 7, 2020. The bill would extend the state's moratorium on evictions for missed rent payment due to COVID-19 financial hardship until December 31, 2021. Under AB 15, if renters pay at least 25 percent of their rent each month from September 1, 2020 to December 31, 2021 they cannot be evicted. The bill would also extend the provision that prohibits a landlord from taking action to recover COVID-19 rental debt to January 1, 2022. AB 15 further extends the period to repay the debt from February 1, 2025 to January 1, 2026. Similar to AB 3088, a renter will still owe the landlord the remaining 75 percent.

AB 15 is cosponsored by Assemblymembers Richard Bloom (D-Santa Monica), Rob Bonta (D-Oakland), Lorena Gonzalez (D-San Diego), Laura Friedman (D-Burbank), Ash Kalra (D-San Jose), Alex Lee (D-Milpitas), Sharon Quirk-Silva (D-Fullerton), Luz Rivas (D-Arleta), Robert Rivas (D-Salinas), Miguel Santiago (D-Los Angeles), Phil Ting (D-San Francisco), and Buffy Wicks (D-Berkeley) and Senators Ben Allen (D-Redondo Beach), Maria Elena Durazo (D-Los Angeles), and Scott Wiener (D-San Francisco).

AB 15 has been referred to the Housing and Community Development Committee and is expected to be considered in the coming weeks. AB 15 must pass with a 2/3 supermajority vote in the Assembly and State Senate before January 31, 2021 to take effect immediately.

Support

- California Alliance for Retired Americans
- California Coalition for Rural Housing
- California Credit Union League
- California State Council of Service Employees International Union
- California YIMBY
- Non-profit Housing Association of Northern California
- Southern California Association of Nonprofit Housing
- Alliance of Californians for Community Empowerment
- California Rural Legal Assistance Foundation
- Inner City Law Center
- Leadership Counsel for Justice and Accountability
- PolicyLink
- Public Advocates
- Western Center on Law and Poverty

Support if Amended

- South California Rental Housing Association

Opposition

- Affordable Housing Management Association -Pacific Southwest
- Affordable Housing Management Association-Northern CA Hawaii
- Apartment Association of Orange County
- Apartment Association, California Southern Cities
- East Bay Rental Housing Association
- Western Manufactured Housing Communities Association
- California Rental Housing Association
- Southern California Rental Housing Association
- California Mobilehome Parkowners Alliance
- Security Investment Company

Oppose Unless Amended

- Apartment Association of Greater Los Angeles

State and Federal Eviction and Rental Assistance

On January 25, 2021, Governor Gavin Newsom, Senate President pro Tempore Toni Atkins (D-San Diego) and Assembly Speaker Anthony Rendon (D-Lakewood) announced that they reached an agreement to extend the state's eviction moratorium through June 30, 2021. Like AB 3088, the emerging compromise still requires tenants to pay 25 percent of the rent to avoid eviction. Furthermore, it would prohibit landlords from taking legal action to pursue unpaid rental debt from March 2021 until July 2021.

Continuing the temporary eviction policy is only part of the solution for tenants and landlords to recover financially. Governor Newsom unveiled his 2021-22 State Budget proposal in January 2020, and it requests early action by the Legislature to extend the current moratorium paired with the quick allocation of \$2.6 billion in federal rental assistance funds provided by Congress through H.R.133 (P.L. 116-260). California will receive \$1.4 billion and local governments with a minimum population of 200,000 will receive \$1.2 billion to target low-income tenants and small family rental property owners. Under this program, renters would apply for assistance and once approved, the administering entity would send the payment directly to the landlord. Conversely, a landlord could also directly apply for rental assistance with a tenant's consent.

Furthermore, Governor Newsom is requesting \$2.4 billion for the Golden State Stimulus to provide \$600 rapid cash support to roughly four million low-income Californians who were eligible to receive the earned income tax credit in 2019. Coupled with federal one-time direct payments of \$600, residents could receive at least \$1,200 of direct relief that can be used for missed rent and utility payments. Moreover, the 2020-21 State Budget allocated \$300 million from the National Mortgage Settlement Fund to the California Housing Finance Agency (CalHFA) to set up counseling and mortgage assistance programs.

On January 14, 2021, President Biden unveiled the "American Rescue Plan," a \$1.9 trillion COVID-19 relief package. The plan would provide \$25 billion in rental assistance to meet the needs of struggling renters. It also proposes to extend the federal eviction moratorium under the order of the Centers for Disease Control and Prevention (CDC) and continue forbearance on federally backed mortgages until September 30, 2021. The aim is to pass the COVID-19 relief package by March 14, 2021 when federal unemployment insurance benefits are set to expire. Furthermore, on January 20, 2021, the new CDC Director Rochelle Walensky, MD, MPH, announced that she will extend the federal eviction moratorium through March 31, 2021, due to the pandemic's historic threat to the nation's public health.

The proposed extensions of the eviction moratoriums at the federal and state levels will buy time for the state to allocate the \$2.6 billion in rental assistance funding and approve further emergency aid as requested by President-elect Biden and Governor Newsom.

Prior Committee Action

Staff presented AB 15 to the LCMC at its meeting on January 19, 2021 and recommended a support position consistent with the 2021 State Legislative Program, which was adopted by the Regional Council on January 7, 2021, and states:

As the homeless population continues to grow in our region, and eviction and homelessness may be exacerbated by the COVID-19 pandemic, support new state funding programs to assist cities, counties, and regional collaborations to address eviction prevention and the challenges associated with homelessness.

Members of the LCMC raised concerns that rental property owners would go without collecting all or a portion of rental income for more than a year under the new extension date of December 31, 2021 as proposed in AB 15. Some members expressed support for a shorter two- or three-month extension of the eviction moratorium, as considered in SB 3, to allow legislative leaders and stakeholders to find a workable solution. Subsequently, the LCMC voted to recommend a “watch” position to the Regional Council for AB 15.

FISCAL IMPACT:

Work associated with the AB 15 staff report is contained in the Indirect Cost budget, Legislation 810-0120.10.



Southern California Association of Governments
Remote Participation Only
February 3, 2021

To: Executive/Administration Committee (EAC)
Regional Council (RC)

From: Cindy Giraldo, Chief Financial Officer,
(213) 630-1413, giraldo@scag.ca.gov

Subject: Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 -
\$199,999 and Amendments \$5,000 - \$74,999

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Information Only - No Action Required

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

BACKGROUND:

SCAG executed the following Purchase Orders (PO's) more than \$5,000 but less than \$200,000

<u>Vendor</u>	<u>PO Purpose</u>	<u>PO Amount</u>
Royce Carlton Inc Dba ICM Speakers	FY21 Keynote Speaker for Economic Summit	\$30,000
Daily Journal Corporation	FY 21 FTIP Public Notice	\$21,754
The Justice Collective LLC	FY21 EID Trainings	\$10,000
Natalie A V Andres dba Hole Punch Design	Graphic Design Services	\$9,750
Softwareone Inc.	FY21 Adobe Software Renewal	\$9,546
Green Paradigm Consulting Inc	FY21 Clean Cities	\$6,000

SCAG executed the following Contract more than \$25,000 but less than \$200,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
------------------------------	---------------------------	------------------------

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SCAG executed the following Contract more than \$25,000 but less than \$200,000

<u>Consultant/Contract #</u>	<u>Contract’s Purpose</u>	<u>Contract Amount</u>
1. KTUA (20-044-C01)	The consultant shall provide services for a Sustainability Planning Grant for the Soboba Tribal Government. Specifically, the consultant shall develop an Active Transportation Plan (ATP) for the Tribal Government. The ATP shall help increase safe walking and biking among residents and visitors in the reservation. The ATP will also identify infrastructure and policy gaps, develop a comprehensive active transportation funding strategy as well as, infrastructure prioritization, and an implementation strategy.	\$161,792
2. Toole Design Group, LLC (21-001-C01)	The consultant shall provide services for a Sustainability Planning Grant for the City of Avalon (City). Specifically, the consultant shall develop an Active Transportation Plan (Plan) for the City.	\$108,650

SCAG executed the Amendment more than \$5,000 but less than \$75,000

<u>Consultant/Contract #</u>	<u>Amendment’s Purpose</u>	<u>Amendment Amount</u>
N/A	N/A	N/A

ATTACHMENT(S):

1. Contract Summary 21-044-C01
2. Contract Summary 21-001-C01

CONSULTANT CONTRACT NO. 20-044-C01

Recommended Consultant:	KTUA	
Background & Scope of Work:	The consultant shall provide services for a Sustainability Planning Grant for the Soboba Tribal Government. Specifically, the consultant shall develop an Active Transportation Plan (ATP) for the Tribal Government. The ATP shall help increase safe walking and biking among residents and visitors in the reservation. The ATP will also identify infrastructure and policy gaps, develop a comprehensive active transportation funding strategy as well as, infrastructure prioritization, and an implementation strategy.	
Project’s Benefits & Key Deliverables:	<p>The project’s benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none"> • Analyzing infrastructure and policy gaps and producing plans and policies that will further the goal of creating a safer environment for pedestrians and bicyclists in the community; and • Improving mobility for people accessing schools, health services, tribal administrative offices, and residences. 	
Strategic Plan:	This item supports SCAG’s Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians;	
Contract Amount:	Total not to exceed	\$161,792
	KTUA (prime consultant)	\$100,500
	Katherine Padilla & Associates (subconsultant)	\$31,292
	Placeworks (subconsultant)	\$30,000
	Note: KTUA originally proposed \$167,827, but staff negotiated the price down to \$161,792 without reducing the scope of work.	
Contract Period:	Notice to Proceed through January 22, 2022	
Project Number(s):	225-4837X3.01 \$161,792	
	Funding source(s): SCAG 2017 Active Transportation Local Planning Initiative (FY19 ATP Formula Funds) and Soboba in-kind match.	
	Funding of \$161,792 is available in the FY 2020-21 budget, and any unspent funds as of July 1, 2021 are to be carried over and expected to be available in the FY 2021-22 budget, subject to budget availability.	
Request for Proposal (RFP):	SCAG staff notified 2,152 firms of the release of RFP 20-044 via SCAG’s Solicitation Management System website. A total of 40 firms downloaded the RFP. SCAG received the following two (2) proposals in response to the solicitation:	
	KTUA (2 subconsultants)	\$167,827
	Alta Planning + Design, Inc. (no subconsultants)	\$162,238

Attachment: Contract Summary 21-044-C01 (Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 -

Selection Process:

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating both proposals, the PRC did not conduct interviews because the proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

Dorothy Le Suchkova (Project Manager), Senior Regional Planner Title, SCAG
Gail Carlson, Grant Administrator, Soboba Band of Luiseño Indians
Stephanie Gallegos, Associate Transportation Planner, Caltrans District 8
Brett Herritt, Public Safety Manager, Soboba Band of Luiseño Indians

Basis for Selection:

The PRC recommended KTUA for the contract award because the consultant:

- Demonstrated the most relevant work experience on projects of similar size and scope, specifically the San Jacinto Trails Plan and San Jacinto Active Transportation Plan.
- Demonstrated the best technical approach, in particular their context-sensitive interim solutions approach for rural and tribal populations, accessible and user-friendly graphics, as well as culturally sensitive community and stakeholder engagement strategy; and
- Provided the best overall value for the level of effort proposed. KTUA provided a significantly higher number of hours (1,501) than the lower priced firm (1,178). While the overall proposed budget is higher than the other proposer, the cost per hour is significantly lower. This means that significantly more time will be dedicated to this project at a better per-hour value.

Although the other firm proposed a lower price, the PRC did not recommend the firm for contract award since the lower priced firm:

- Lacked detail oriented customized approach and graphic communications of KTUA's proposal
- Did not demonstrate the level of familiarity, breadth of experience, especially with projects of similar scope and size as did the selected consultant.

CONSULTANT CONTRACT NO. 21-001-C01

Recommended Consultant:	Toole Design Group, LLC	
Background & Scope of Work:	The consultant shall provide services for a Sustainability Planning Grant for the City of Avalon (City). Specifically, the consultant shall develop an Active Transportation Plan (Plan) for the City. The Plan shall help identify and develop future active transportation infrastructure projects for funding and implementation. The Plan will help further SCAG’s regional transportation goals and strategies, including those outlined in Connect SoCal, the 2020-2045 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS). These strategies will include developing a regional active transportation network; increasing the number of short trips taken by walking and biking; and encouraging the implementation of complete street policies.	
Project’s Benefits & Key Deliverables:	<p>The project’s benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none"> • Encouraging Safe Routes to School improvements; • Reducing the Vehicle Miles Traveled (VMT) by increasing opportunities for walking, bicycling and transit; • Enhancing the pedestrian environment by providing a continuous network of pedestrian facilities and minimizing conflicts between pedestrians and vehicles; • Enhancing bicycle facilities serving both residents and visitors to provide safe bicycle access throughout the community; and • Enhancing wayfinding for pedestrians, bicyclists, and transit users. 	
Strategic Plan:	This item supports SCAG’s Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.	
Contract Amount:	Total not to exceed	\$108,650
	Toole Design Group, LLC (prime consultant)	
Contract Period:	November ??, 2020 through March 31, 2021	
Project Number:	065-0137E.12 \$108,650 Funding source: Transportation Development Act	
	Funding of \$108,650 is available in the FY 2020-21 Overall Work Program (OWP) in Project Numbers 275-4823U7.05 and 275.4823E.05.	
Request for Proposal (RFP):	SCAG staff notified 1,330 firms of the release of RFP 21-001-C01 via SCAG’s Solicitation Management System website. A total of 59 firms downloaded the RFP. SCAG received the following six (6) proposals in response to the solicitation:	
	Toole Design Group, LLC (no subconsultants)	\$108,650
	RRM Design Group (1 subconsultant)	\$99,856
	Alta Planning + Design, Inc. (no subconsultants)	\$149,977

Attachment: Contract Summary 21-001-C01 (Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 -

KOA Corporation (1 subconsultant)	\$160,437
KTUA (1 subconsultant)	\$171,019
VRPA Technologies, Inc. (1 subconsultant)	\$349,495

Selection Process:

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the two (2) highest ranked offerors.

The PRC consisted of the following individuals:

- Courtney Aguirre, Program Manager II (Project Manager), SCAG
- Bob Greenlaw, Director of Public Works, City of Avalon
- Jordan Monroe, Administrative Analyst, City of Avalon
- Cuong Phu Trinh, Senior Transportation Planner, Active Transportation and Complete Streets, Caltrans District 7 - Office of Regional Planning

Basis for Selection:

The PRC recommended Toole Design Group, LLC for the contract award because the consultant:

- Demonstrated the most experience developing Active Transportation Plans, including current work for Caltrans on Active Transportation Plans throughout the state;
- Demonstrated the best understanding of the project, specifically the need to balance the interests of residents with those of visitors, while sensitively engaging disadvantaged community members;
- Recognized the importance of developing a plan that results in projects that are competitive for statewide funding such as the Active Transportation Program; and
- Provided the best overall value for the level of effort proposed. Specifically, they provided the lowest average cost per hour and confirmed they would develop a total of three (3) concept plans and include six (6) locations for bike and pedestrian counts.

Although one other firm proposed a lower price, the PRC did not recommend this firm for contract award because this firm did not demonstrate the best level of effort in the area of staff hours, especially in the area of outreach, to satisfactorily complete the tasks in the scope of work.



Southern California Association of Governments
Remote Participation Only
February 3, 2021

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Cindy Giraldo, Chief Financial Officer,
(213) 630-1413, giraldo@scag.ca.gov
Subject: CFO Monthly Report

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:
Information Only - No Action

STRATEGIC PLAN:
This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

AUDITS:
External Financial Audit
Eide Bailly LLP, SCAG's outside independent auditor, has completed their audit of the FY 2019-20 Comprehensive Annual Financial Report (CAFR) and it was presented to the Audit Committee at its February 3, 2021 meeting. SCAG has received an unmodified opinion (the best possible) from Eide Bailly LLP. The FY 2019-20 CAFR can be found on the SCAG website at <https://scag.ca.gov/financial-reports>.

MEMBERSHIP DUES:
As of January 15, 2021, 149 cities and 4 counties had paid their FY21 dues. This represents 72.97% of the dues assessment. This leaves 39 cities and 2 counties yet to renew. Three cities are being recruited for membership. SCAG is in the process of reaching out to all members with outstanding dues, the goal being to complete collection by the end of January.

BUDGET & GRANTS (B&G):
Staff continued working on the FY 2020-21 2nd Quarter OWP Progress Report. This mid-year progress report for OWP projects is due to Caltrans on January 30, 2020.

On January 21, 2021, SCAG had its annual OWP development and coordination meeting with Caltrans, FHWA and FTA representatives. SCAG staff presented the proposed work program for FY 2021-22 and reported accomplishments and progress on major projects in the current fiscal year. A draft OWP budget will be presented to the EAC and RC in March 2021.

Staff is preparing three grant applications for the FY 2021-22 Caltrans Sustainable Transportation Planning Grant Program for a total request of \$0.9 million. The final grant applications will be submitted to Caltrans by February 12, 2021.

CONTRACTS:

In December 2020, the Contracts Department issued five (5) Request for Proposals; awarded seven (7) contracts; issued 20 contract amendments; and processed 21 Purchase Orders to support ongoing business and enterprise operations. Staff also administered 147 consultant contracts. Contracts staff continued to negotiate better pricing as well as reduced costs for services. This month's negotiated \$71,079 in budget savings brings the Fiscal Year total to \$813,681 in savings.

ATTACHMENT(S):

1. CFO Charts 020421



Office of the Chief Financial Officer

Monthly Status Report

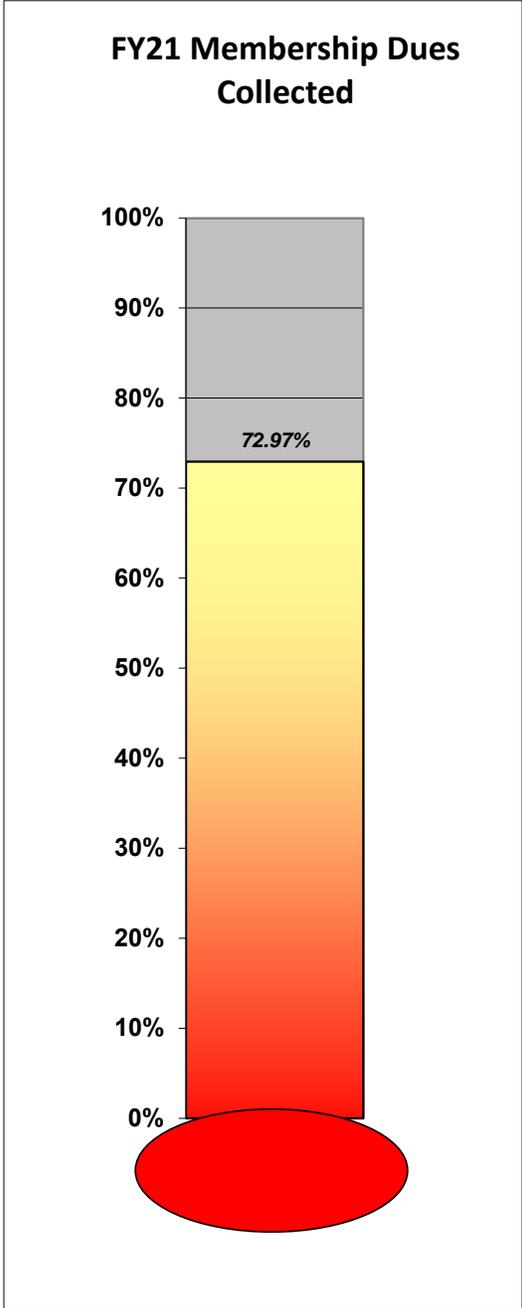
DECEMBER 2020

OVERVIEW

As of January 15, 2021, 149 cities and 4 counties had paid their FY21 dues. This represents 72.97% of the dues assessment. This leaves 39 cities and 2 counties yet to renew. Three cities are being recruited for membership.

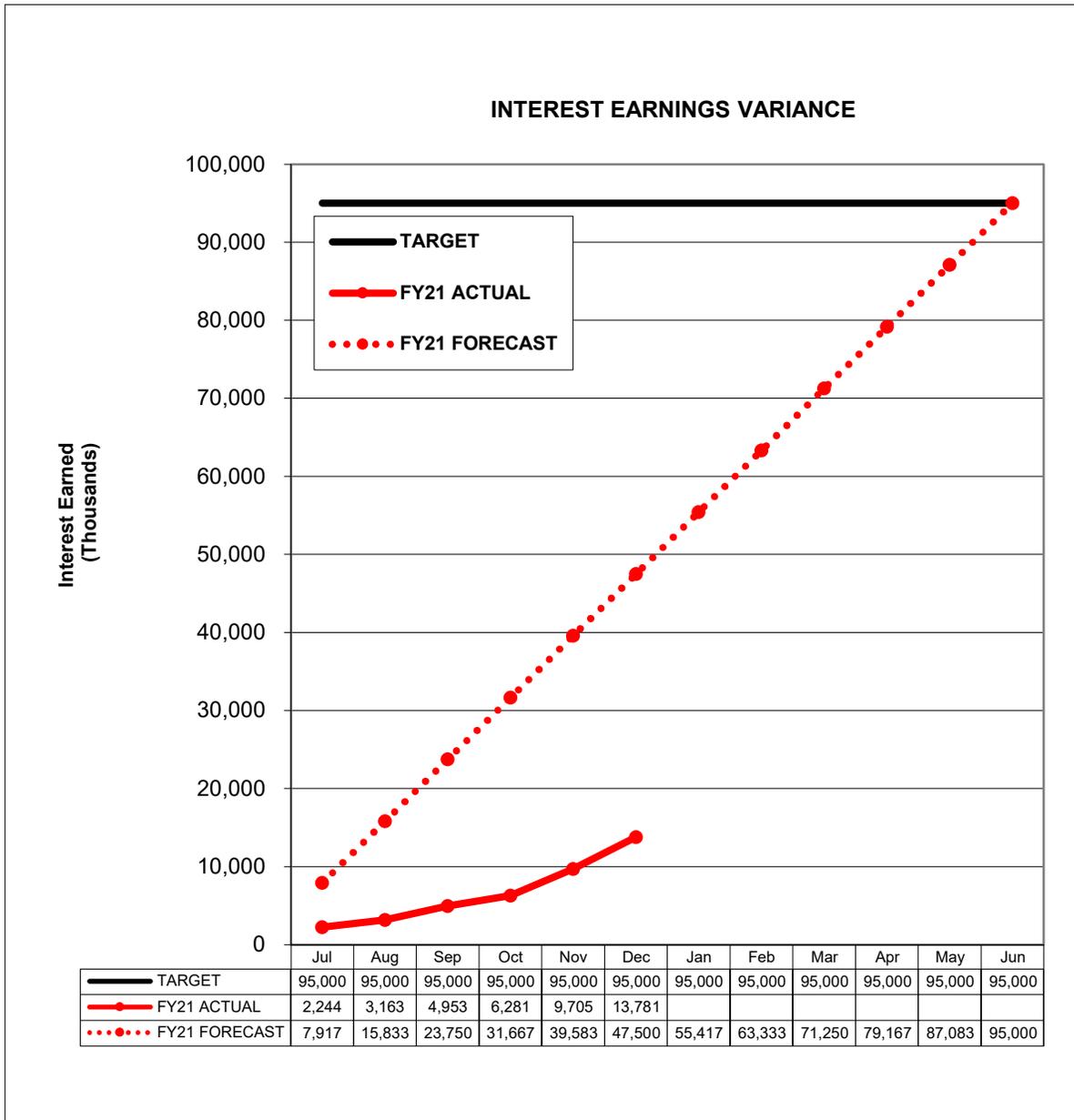
SUMMARY

FY21 Membership Dues	<u>\$ 2,172,297</u>
Total Collected	<u>\$ 1,585,061</u>
Percentage Collected	<u>72.97%</u>





Office of the CFO
Interest Earnings Variance



Attachment: CFO Charts 020421 (CFO Monthly Report)

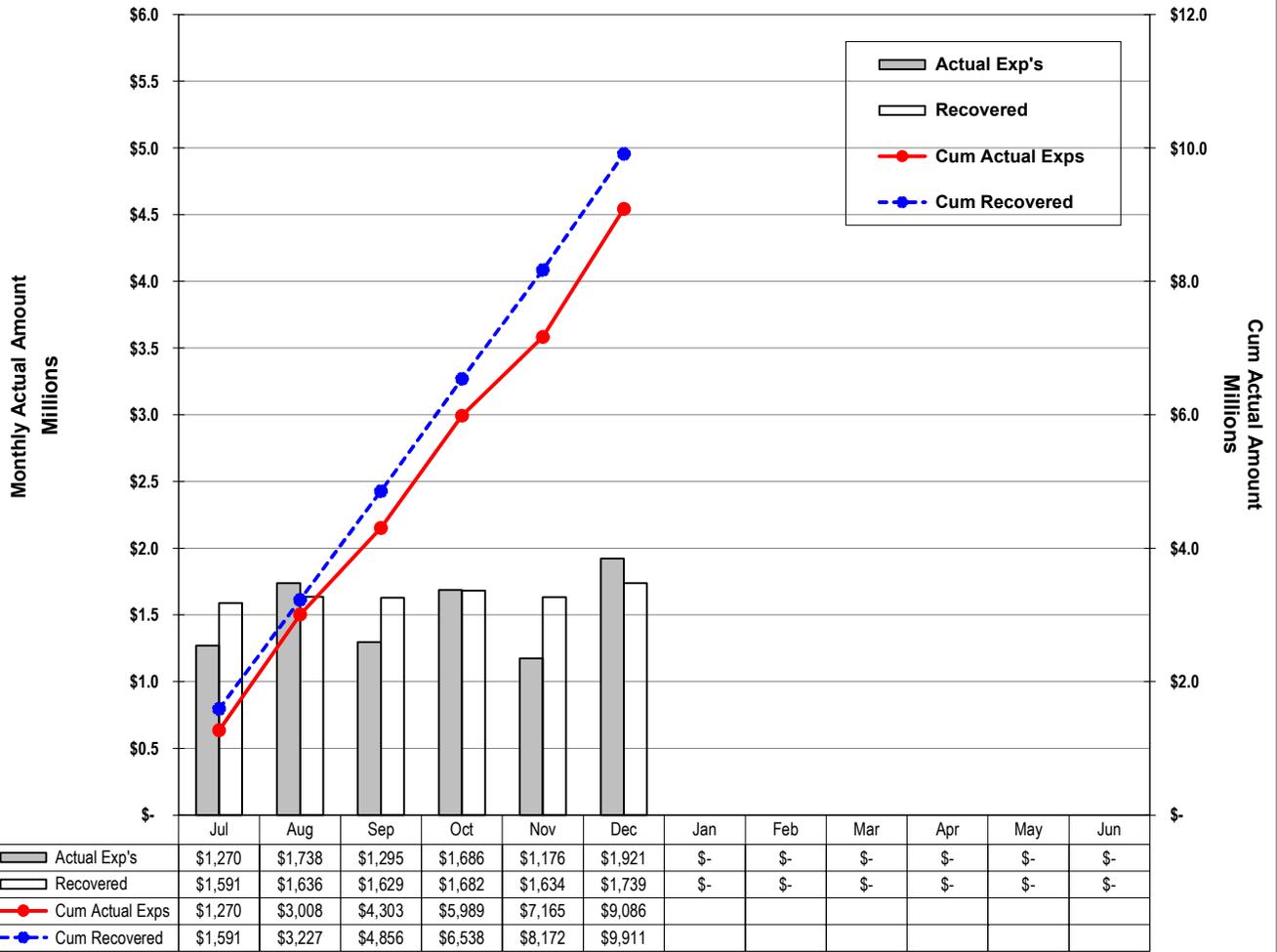
OVERVIEW

Actual interest income is plotted against the target amount. The amount credited to SCAG's account through December was \$13,781. The LA County Pool earned 0.61% in November.

SUMMARY

Interest income is lower than anticipated due to lower than anticipated interest rates combined with lower cash balances at start of the fiscal year.

FY21 INDIRECT COST & RECOVERY

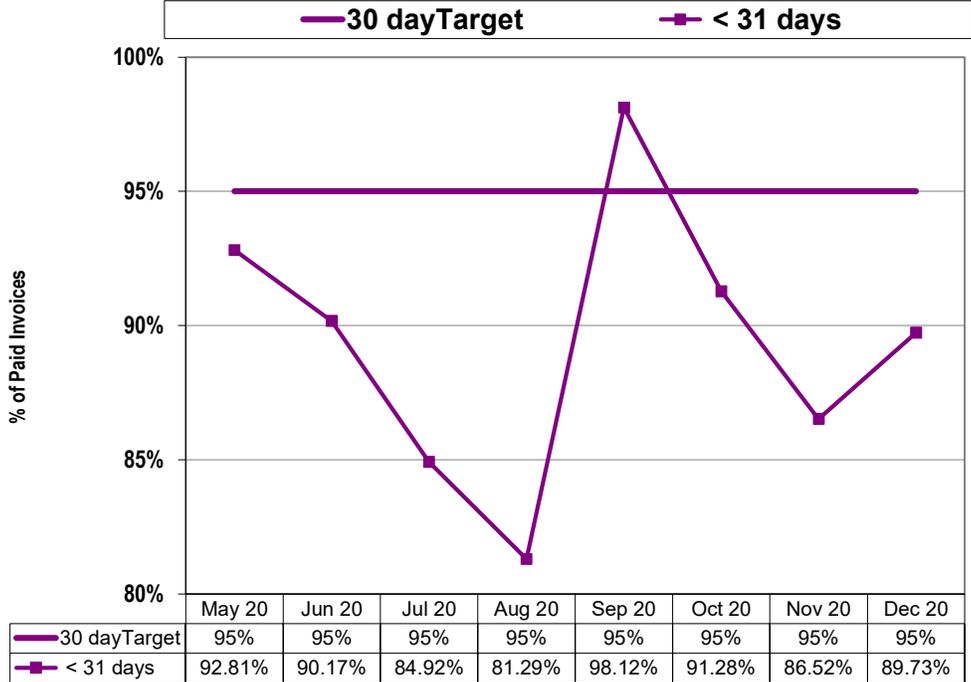


Attachment: CFO Charts 020421 (CFO Monthly Report)

Office of the CFO
Invoice Aging



PAID INVOICE AGING



OVERVIEW

The percent of total invoices paid within 30 days. The target is to pay 95% of all invoices within 30 days. This goal was not met.

SUMMARY

89.73% of December 2020's payments were made within 30 days of invoice receipt.

At month-end, 45 invoices remained unpaid less than 30 days.

OVERVIEW

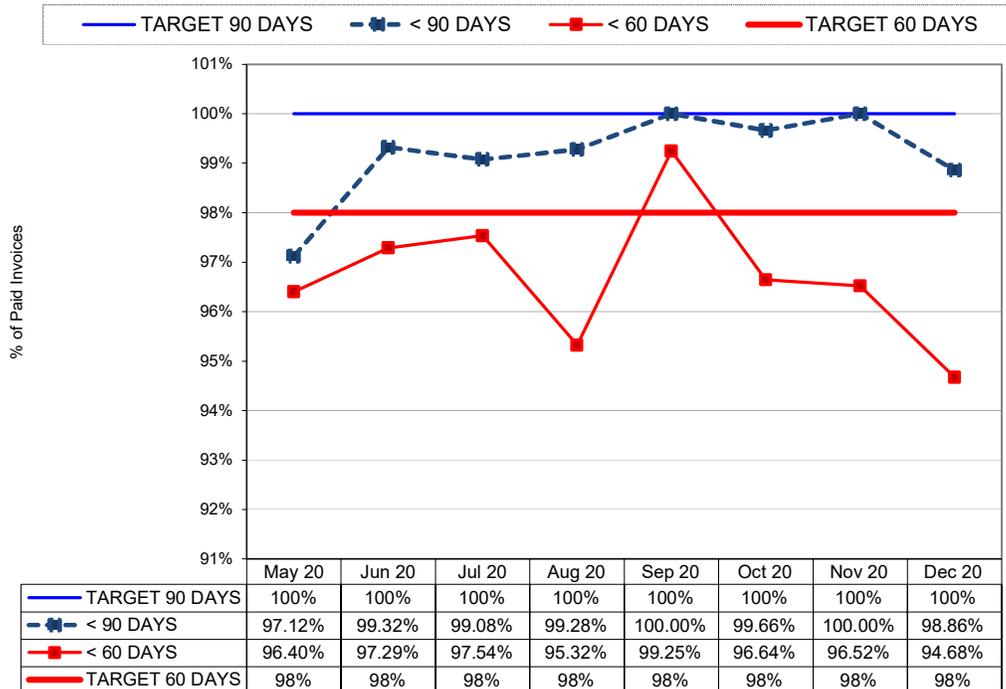
The percent of total invoices paid within 60 and 90 days. The target is to pay 98% of invoices within 60 days and 100% within 90 days.

SUMMARY

These goals were not met during this period.

94.68% of December 2020's payments were within 60 days of invoice receipt and 98.86% within 90 days. Invoices unpaid 30-60 days totaled 17; 60-90 days: 6; >90 days: 12.

PAID INVOICE AGING





Office of the CFO
Consolidated Balance Sheet

	11/30/2020	12/31/2020	Incr (decr) to equity	COMMENTS
Cash at Bank of the West	\$ 7,850,007	\$ 7,277,786		
LA County Investment Pool	\$ 12,896,837	\$ 13,112,876		
Cash & Investments	\$ 20,746,845	\$ 20,390,662	\$ (356,183)	Revenues of \$7.02M and Expenses of \$7.38M both on cash basis.
Accounts Receivable	\$ 11,269,620	\$ 11,743,614	\$ 473,994	Billings of \$398K to SB1, \$344K to REAP, \$308K to FTA 5303, \$158K to Cerritos, \$149K to ATP, \$58K to MSRC, and \$34K to State Highway offset by payments of \$368K from FHWA PL, \$307K from ATP DCP and \$295K from FHWA ATP.
Other Current Assets	\$ 2,785,976	\$ 2,741,609	\$ (44,367)	Net amortization of \$224K in prepaid expenses less IC fund over-recovery of \$182K.
Fixed Assets - Net Book Value	\$ 5,957,615	\$ 5,957,615	\$ -	No change.
Total Assets	\$ 40,760,056	\$ 40,833,499	\$ 73,443	
Accounts Payable	\$ (736,270)	\$ (782,282)	\$ (46,012)	Processing of FY21 invoices delayed due to funding amendment delays.
Employee-related Liabilities	\$ (424,730)	\$ (669,112)	\$ (244,381)	November had 6 unpaid working days while December had 9.
Deferred Revenue	\$ (12,556,437)	\$ (12,740,169)	\$ (183,732)	Reclass of deferred revenues in the amount of \$158K from C RSEP and \$25K from VCTC.
Total Liabilities and Deferred Revenue	\$ (13,717,438)	\$ (14,191,563)	\$ (474,125)	
Fund Balance	\$ 27,042,618	\$ 26,641,936	\$ (400,681)	
WORKING CAPITAL				
	11/30/2020	12/31/2020	Incr (decr) to working capital	
Cash	\$ 20,746,845	\$ 20,390,662	\$ (356,183)	
Accounts Receivable	\$ 11,269,620	\$ 11,743,614	\$ 473,994	
Accounts Payable	\$ (736,270)	\$ (782,282)	\$ (46,012)	
Employee-related Liabilities	\$ (424,730)	\$ (669,112)	\$ (244,381)	
Working Capital	\$ 30,855,464	\$ 30,682,882	\$ (172,583)	

Attachment: CFO Charts 020421 (CFO Monthly Report)



Office of the CFO
Fiscal Year-To-Date Expenditure Report Through December 31, 2020

COMPREHENSIVE BUDGET

		Adopted Budget	Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
1	Staff & Allocated Fringe Benefits	237,765	237,765	19,965	-	217,800	8.4%
2	51001 Allocated Indirect Costs	311,548	311,548	26,150	-	285,398	8.4%
3	54300 SCAG Consultants	327,000	319,000	93,840	218,369	6,791	29.4%
4	54340 Legal costs	100,000	100,000	50,370	49,630	0	50.4%
5	55210 Software	76,400	76,400	12,502	-	63,898	16.4%
6	55441 Payroll, bank fees	15,000	15,000	4,532	10,468	(0)	30.2%
7	55600 SCAG Memberships	116,000	116,000	67,368	4,045	44,587	58.1%
8	55610 Professional Membership	11,500	11,500	3,557	957	6,986	30.9%
9	55620 Res mat/sub	2,000	2,000	1,005	-	995	50.3%
10	55860 Scholarships	36,000	44,000	44,000	-	0	100.0%
11	55910 RC/Committee Mtgs	15,000	15,000	-	-	15,000	0.0%
12	55912 RC Retreat	13,000	13,000	-	-	13,000	0.0%
13	55914 RC General Assembly	611,500	611,500	-	28,281	583,219	0.0%
14	55915 Demographic Workshop	28,000	28,000	-	-	28,000	0.0%
15	55916 Economic Summit	85,000	85,000	46,740	-	38,260	55.0%
16	55918 Housing Summit	20,000	20,000	-	-	20,000	0.0%
17	55920 Other Meeting Expense	86,500	86,500	219	19,781	66,500	0.3%
18	55xxx Miscellaneous other	67,260	67,260	5,189	244	61,826	7.7%
19	55940 Stipend - RC Meetings	195,000	195,000	94,850	-	100,150	48.6%
20	56100 Printing	10,000	10,000	-	-	10,000	0.0%
21	58100 Travel - outside SCAG region	77,500	77,500	-	-	77,500	0.0%
22	58101 Travel - local	47,500	47,500	-	-	47,500	0.0%
23	58110 Mileage - local	31,500	31,500	-	-	31,500	0.0%
24	58150 Travel Lodging	13,000	13,000	-	-	13,000	0.0%
25	58800 RC Sponsorships	150,000	150,000	33,973	-	116,027	22.6%
26	Total General Fund	2,683,973	2,683,973	504,261	331,775	1,847,937	18.8%
27				-			
28	Staff & Allocated Fringe Benefits	16,803,872	16,803,872	7,546,756	-	9,257,116	44.9%
29	51001 Allocated Indirect Costs	22,010,306	22,010,306	9,884,741	-	12,125,565	44.9%
30	54300 SCAG Consultants	30,910,906	32,844,214	3,290,491	14,434,247	15,119,475	10.0%
31	54302 Non-Profits/IHL	705,601	705,601	68,718	284,322	352,561	9.7%
32	54303 Consultants TC - FTA 5303	6,919,788	6,919,788	380,091	1,401,195	5,138,502	5.5%
33	54340 Legal Services - FTA 5303	50,000	50,000	36,720	13,280	0	73.4%
34	54360 Pass-through Payments	3,031,153	9,191,406	-	7,191,406	2,000,000	0.0%
35	55210 Software Support	250,000	250,000	152,564	-	97,436	61.0%
36	55250 Cloud Services	2,122,030	2,122,030	93,152	147,056	1,881,821	4.4%
37	5528x Third Party Contributions	5,569,260	5,539,601	2,056,722	-	3,482,879	37.1%
38	55310 F&F Principal	251,852	251,852	124,399	126,783	670	49.4%
39	55315 F&F Interest	19,237	19,237	10,693	8,544	0	55.6%
40	55320 AV Principal	141,160	141,160	69,622	71,538	0	49.3%
41	55325 AV Interest	4,567	4,567	2,518	2,049	0	55.1%
42	55415 Off Site Storage	-	476	476	-	(0)	100.0%
43	55xxx Office Expenses	-	159	159	-	0	100.0%
44	55520 Hardware Supp	5,000	5,000	-	-	5,000	0.0%
45	55580 Outreach/Advertisement	50,000	50,000	7,406	21,018	21,576	14.8%
46	55620 Resource Materials - subscrib	610,000	610,000	115,555	5,441	489,005	18.9%
47	55730 Capital Outlay	100,000	100,000	33,282	20,697	46,022	33.3%
48	55810 Public Notices	95,000	95,000	21,685	4,087	69,229	22.8%
49	55830 Conf. Registration	4,000	4,000	135	2,742	1,123	3.4%
50	55920 Other Meeting Expense	23,250	22,000	-	-	22,000	0.0%
51	55930 Miscellaneous	1,925,394	221,256	50	19,354	201,852	0.0%
52	55931 Misc Labor - TDA	-	255,239	599	-	254,640	0.2%
53	55932 Misc Labor, Future - TDA	-	1,305,763	-	-	1,305,763	0.0%
54	55950 Temp Help	-	31,379	31,379	(0)	(0)	100.0%
55	56100 Printing	17,000	17,000	436	-	16,564	2.6%
56	58xxx Travel	245,466	243,516	-	-	243,516	0.0%
57	59090 Exp - Local Other	877,163	40,011,607	-	-	40,011,607	0.0%
58	Total OWP & TDA Capital	92,742,005	139,826,029	23,928,348	23,753,759	92,143,922	17.1%
59				-			
60	Comprehensive Budget	95,425,978	142,510,002	24,432,610	24,085,534	93,991,859	17.1%

Attachment: CFO Charts 020421 (CFO Monthly Report)



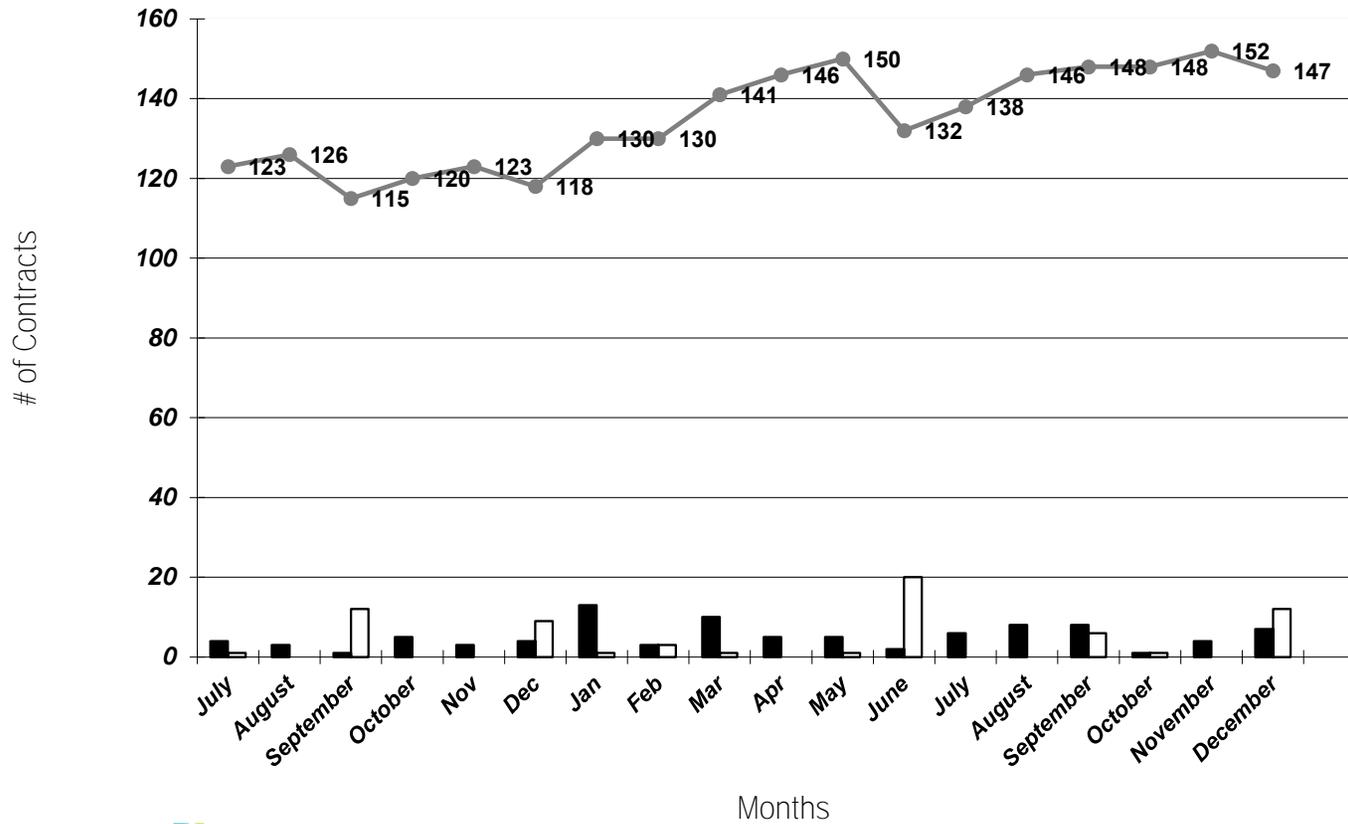
Office of the CFO
Fiscal Year-To-Date Expenditure Report Through December 31, 2020

INDIRECT COST EXPENDITURES

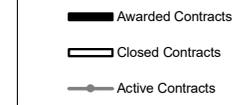
		Adopted Budget	Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
1	50010	6,854,986	6,854,986	3,350,783		3,504,203	48.9%
2	50013	1,000	1,000	376		624	37.6%
3	50014	78,000	78,000	55,846		22,154	71.6%
4	50030	80,000	80,000	-		80,000	0.0%
5	51xxx	5,486,258	5,486,258	2,489,413	-	2,996,845	45.4%
6	54300	768,300	768,300	65,168	278,384	424,749	8.5%
7	54301	1,318,000	1,242,907	450,898	792,009	0	36.3%
8	54340	40,000	111,590	111,589	0	0	100.0%
9	55210	1,279,900	1,279,900	393,987	52,073	833,839	30.8%
10	55220	2,715,000	2,715,000	221,960	154,663	2,338,377	8.2%
11	55240	26,500	26,500	5,842	20,658	0	22.0%
12	55270		1,243	1,243	-	0	100.0%
13	55315	8,078	8,078	4,491	-	3,587	55.6%
14	55325	14,111	14,111	7,779	-	6,332	55.1%
15	55400	2,192,805	2,192,805	1,335,021	857,785	(0)	60.9%
16	55410	260,000	260,000	67,145	103,055	89,800	25.8%
17	55415	5,000	5,000	1,854	3,146	(0)	37.1%
18	55420	100,000	100,000	16,196	55,312	28,492	16.2%
19	55430	1,000	1,690	1,690	-	1	100.0%
20	55435	100,000	100,000	-	100,000	0	0.0%
21	55440	285,931	285,931	190,907	-	95,024	66.8%
22	55441	15,000	15,000	4,912	10,088	(0)	32.7%
23	55445	5,000	5,000	541	2,950	1,509	10.8%
24	55460	64,000	64,000	3,535	-	60,465	5.5%
25	55510	73,800	73,800	10,552	63,249	(0)	14.3%
26	55520	4,000	4,000	-	-	4,000	0.0%
27	55530	195,000	195,000	82,289	81,666	31,045	42.2%
28	55540	10,000	10,000	90	9,910	0	0.9%
29	55550	5,000	5,000	4,959	41	0	99.2%
30	55600	92,200	92,200	29,155	25,000	38,045	31.6%
31	55610	1,500	1,500	-	-	1,500	0.0%
32	55611	1,350	1,350	-	-	1,350	0.0%
33	55620	60,300	60,300	29,297	6,726	24,278	48.6%
34	55630		1,570	1,570		(0)	100.0%
35	55700	185,000	185,000	-	-	185,000	0.0%
36	55720	75,000	75,000	-	-	75,000	0.0%
37	55800	25,000	25,000	12,924	12,076	0	51.7%
38	55801	45,000	45,000	9,043	20,457	15,500	20.1%
39	55810	2,500	2,500	-	-	2,500	0.0%
40	55820	30,000	30,000	2,750	10,000	17,250	9.2%
41	55830	20,000	20,000	327	-	19,673	1.6%
42	55840	65,000	65,000	34,735	-	30,265	53.4%
43	55920	2,500	2,500	1,000	-	1,500	40.0%
44	55950	106,000	106,000	76,741	29,259	0	72.4%
45	55xxx	26,500	26,500	-	-	26,500	0.0%
46	56100	23,000	23,000	8,384	14,615	0	36.5%
47	58100	83,300	83,300	-	-	83,300	0.0%
48	58101	20,000	20,000	625	-	19,375	3.1%
49	58110	23,500	23,500	-	-	23,500	0.0%
50	58120	3,000	3,000	-	-	3,000	0.0%
51	Total Indirect Cost	22,877,319	22,877,319	9,085,616	2,703,122	11,088,581	39.7%

Attachment: CFO Charts 020421 (CFO Monthly Report)

SCAG Contracts (Year to Date)



Overview
This chart shows the number of contracts administered by the Contracts division, by month, from July 2019 thru December 2020



Summary

As illustrated on the chart, the Contracts Department is currently managing a total of 147 contracts. Fifty-one (51) are Cost Plus Fee contracts; Sixty-one (61) are Lump Sum (formerly Fixed Price) contracts, and the remaining thirty-seven (37) are Time and Materials (T&M) contracts (includes Labor Hour and Retainer contracts). The Contracts Department anticipates issuing approximately seventy (40) contracts for FY 2020-21. Note, due to the nature of SCAG's work, the majority of SCAG contracts have a one year term and end on June 30th each year.

Office of the CFO
Staffing Report as of January 1, 2021



GROUPS	Authorized Positions	Filled Positions	Vacant Positions
Executive Office	9	9	0
Human Resources	6	5	1
Legal Services	2	1	1
Finance	24	22	2
Information Technology	26	21	5
Policy & Public Affairs	21	18	3
Planning & Programs	88	72	16
Total	176	148	28

OTHER POSITIONS

GROUPS	Interns or Volunteers	Temp Positions	Agency Temps
Executive Office	0	0	0
Human Resources	0	0	0
Finance	0	1	2
Policy & Public Affairs	0	0	0
Information Technology	0	0	0
Planning & Programs	9	1	1
Total	9	2	3

Attachment: CFO Charts 020421 (CFO Monthly Report)